# Video Script Formatting

In preparation for your ASU Online Studio visit this information will help you get set up for your video presentation whether you are using a script, slides, or both.

1) Script Only

Using a script is a great way to ensure that you include all of the talking points while creating your video, avoiding any accidental omissions that require re-shooting videos. We have a teleprompter available in the studio where you can read your script and get a very professional looking video. *Using a script is highly recommended for all video presentations.*
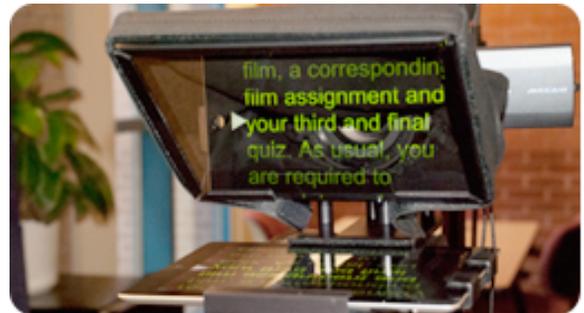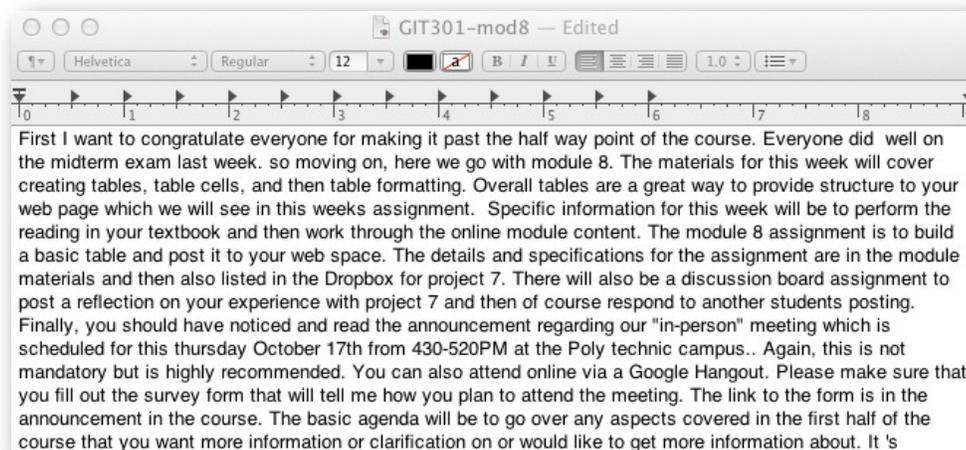
Recommendations for using a script in the studio:
- Type out your script in any text based editor in the exact form that you want to deliver the material in the video.
- Read through your script out loud to listen for errors or areas that might need restructuring to improve the delivery.
- Finally submit your script to the studio technician at least 48 hours prior to your studio appointment in a TXT or DOC format.

FILES TO SUBMIT:

.DOC, .DOCX   OR   .TXT

Sample Script

GIT301-mod8 — Edited

First I want to congratulate everyone for making it past the half way point of the course. Everyone did well on the midterm exam last week. so moving on, here we go with module 8. The materials for this week will cover creating tables, table cells, and then table formatting. Overall tables are a great way to provide structure to your web page which we will see in this weeks assignment. Specific information for this week will be to perform the reading in your textbook and then work through the online module content. The module 8 assignment is to build a basic table and post it to your web space. The details and specifications for the assignment are in the module materials and then also listed in the Dropbox for project 7. There will also be a discussion board assignment to post a reflection on your experience with project 7 and then of course respond to another students posting. Finally, you should have noticed and read the announcement regarding our "in-person" meeting which is scheduled for this thursday October 17th from 430-520PM at the Poly technic campus.. Again, this is not mandatory but is highly recommended. You can also attend online via a Google Hangout. Please make sure that you fill out the survey form that will tell me how you plan to attend the meeting. The link to the form is in the announcement in the course. The basic agenda will be to go over any aspects covered in the first half of the course that you want more information or clarification on or would like to get more information about. It 's

2) Script with Slides

Slides are always a great addition to a presentation as they can provide key ideas or summary points for a presentation or even graphics and images that lend to the content.

Recommendations for using a script with slides in the studio:
- Use the same process above to create your script.
- Use the word [ADVANCE] to indicate when you want to change to the next slide (or animation) in the script. See the example script below:
- Design your slides in the ASU Online slide template (Link is available in the additional resources section)

FILES TO SUBMIT:

AND OR

.PPT, .PPTX   .DOC, .DOCX   .TXT

SAMPLE SCRIPT WITH SLIDES

Script with Slides SAMPLE

[START]
In most of the problems we solved earlier involving Newton's second law, we discussed motions that were along a line. We did this because we wanted to concentrate on the basics of Newton's laws without being bothered by the mathematics of more complex motions. However, Newton's laws apply to three-dimensional space,
[ADVANCE]
so in general we have three second-law equations, one for each direction. Now we are not going to discuss any truly three-dimensional problem in this chapter, but we are going to concentrate on a very important type of two-dimensional motion: the case of motion in a circle.
 [ADVANCE]
We already discussed circular motion from the point of view of kinematics, and we learned that in all cases, even in uniform circular motion, there must be an acceleration, because the object is not moving along a straight line. Now we come back to the problem after learning Newton's laws, and we know that there must be a net force on an object in circular motion. Today we will discuss ways of finding this net force….
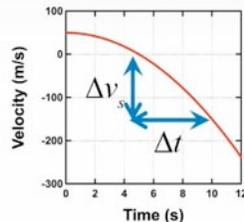
FINAL VIDEO RESULT
Above you can see the end result where the slides are incorporated into the video and the instructor is able to read the script from a teleprompter with the notices of where to advance the slide. Overall, this process will allow for a quicker production of your videos.

Additional Resources:

SLIDE TEMPLATE - ASU Online has designed a template presentation for you to use when creating your presentations. The template is based on graphic design principles for easy readability in videos and then also inline with the ASU Online brand style guide. Download the slide template here: http://onlinestudio.asu.edu/media-samples/templates

GRAPHIC DESIGN - Did you know that ASU Online has a graphic designer that can help you with creating professional looking presentations that are in line with the ASU Online style guidelines? Be sure to check in with your instructional designer as soon as possible but no later than 2 weeks prior to your appointment.

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